**IAFA Child Safeguarding Reporting Guide**

Whether officially part of a club/NGB or not children or adults can report concerns of abuse. This abuse could be occurring to themselves or others. When in doubt about procedure, inform a trusted adult or authorities such as the police, Tusla, Regional Emergency Social Work services, or health care workers such as your GP.

Reporting concerns within the IAFA there are many options. The option the person making the report used is based solely on what is most comfortable for them.

Options available for reporting any safeguarding incidents are as follows:

* Verbally
	+ To your club’s Designated Liaison Person (DLP)
	+ To your Club Childrens Officer (CCO)
	+ To IAFA’s National Child Protection Officer (CPO)
* By Email
	+ Downloading and printing the Reporting Incident Form from americanfootball.ie, completing the form, scanning and emailing it
		- To your club’s Designated Liaison Person (DLP)
		- To your Club Childrens Officer (CCO)
		- To IAFA’s National Child Protection Officer (CPO)
* By Post
	+ Downloading and printing the Reporting Incident Form from americanfootball.ie, completing the form and posting it
		- To your club’s Designated Liaison Person (DLP)
		- To your Club Childrens Officer (CCO)
		- To IAFA’s National Child Protection Officer (CPO)
			* FAO CPO, Irish American Football Association
			 Irish Sport HQ
			 National Sports Campus
			 Blanchardstown
			 Dublin 15
* Online
	+ Complete the Online Reporting form. This will be sent to IAFA’s National Child Protection Officer

IAFA take all reports of concern seriously and will investigate in a confidential and timely manner. For more information please refer to the IAFA Child Safeguarding Policy and IAFA Child Safeguarding Statement or contact your club’s Designated Liaison Person or Club Childrens Officer.